

# BIANCA SPENDER

24<sup>th</sup> February 2020

To whom it may concern,

Jessica Evans undertook a voluntary internship at Bianca Spender from 27<sup>th</sup> January to 25<sup>th</sup> February.

She showed initiative and interest in the tasks that she performed. She also showed interest in learning about the overall processes in design and production.

During this period she performed a range of tasks including sample cutting, fabric testing, fabric stocktake, recording of garment information, fabric research and assisting in despatch of garments.

Jessica was reliable, on time, calm, well presented, had a positive attitude and a pleasure to work with. I would recommend her to any future workplace.

Yours sincerely,

  
Sarah Varley  
Production and Retail Administration.