



108 Oxford St
Paddington
NSW 2021
Australia

28 July 2020

To whom it may concern,

Jessica Evans undertook a design/production internship at the KITX Head Office from January to July 2020, under my supervision as Design Co-ordinator, as well as reporting to the Production Manager and Managing Director. Throughout her time here, Jessica has consistently proven herself to be a great asset to the wider team – she has confidently risen to the challenge of new tasks in design, production, wholesale and communications, and completed these with an overall high standard of competency and reliability.

One of Jessica's roles involved assisting in communications and sales. This involved tracking press requests, assisting on set for our Spring Summer 2020 campaign shoot, and setting up and assisting during wholesale appointments. She brings a great, personable character to interacting with stakeholders, and demonstrated a clear sense of ownership in her domain of responsibility.

Following on from sales to production, an internal pivot towards upcycled denim ranges and increasingly locally made products gave rise to an opportunity for Jessica to become involved in our *Future is Waste* story. Under the team's direction, Jessica sourced, unpicked and cut graded sizes of an upcycled skirt style from second-hand denim jeans. Whilst being focused on this project, Jessica exercised problem solving skills, fitting graded sizes to irregular pieces and sought to find efficiencies in this newer production process. Jessica also filmed time lapses and imagery has been used in our social media campaigning for the pieces.

In the short span of time Jessica has spent with the KITX team, she has brought a great, positive, can-do attitude to all tasks given to her. These have been across various departments, and I believe she has begun to develop a rounded experience across sales, design and production that makes her a strong candidate in any role she chooses to pursue. It is with great pleasure that I put forward my recommendation.

Best regards,

Elizabeth Hwu

Design Co-Ordinator

KITX

E design@kix.com.au

M +61 435 282 373